





Reference Guide to StreetCheck Data Collection

Log In: Visit <https://ma.streetcheck.org> to log in or register an account.

*Note this link is for the Massachusetts tenant. For other states, please delete 'ma' and add the abbreviation for your state into this link. Please refer to the full version of the [StreetCheck SOP](#) for further instruction.

Highlights of the Portal and Collector:

StreetCheck Portal	StreetCheck Collector
<ul style="list-style-type: none"> Houses all historical samples ever logged into StreetCheck. Easily search for samples and edit the test results or sample details. The  button will open/close the main menu navigation toolbar which hosts various actions including Manage Portal, (general tenant configuration and user management actions), Manage Samples, Data uploads/downloads, and Resources folder. Use the rainbow tiles to browse samples based on their testing status. 	<ul style="list-style-type: none">  Add/log new samples to StreetCheck. Enter sample details into the flow of questions while interviewing a participant or after the fact. Allows users to skip questions (to be returned to later in the Portal) except for the following required: Sample Identifier, has the sample been used, Suspected Substance (what do you believe the sample to be?) and has the participant used drug checking services before.

Collector Guide

Steps for Logging a Sample in the Collector

Interview participant and collect sample related information and experience information → Answer flow of questions in the Collector relating to sample details and participant details (required question: what is sample **suspected to be?**) → Record Initial Results (test strips, FTIR results, etc.) → Share Results with participant

Assign a Flag to a Sample in the Collector

On the final details page there is the option to select any of the following conditions that apply to the sample:

PLEASE FLAG THE SAMPLE FOR ANY OF THE FOLLOWING CONDITIONS (REVIEW THE [FLAG DOCUMENTATION](#) FOR FLAG DEFINITION):

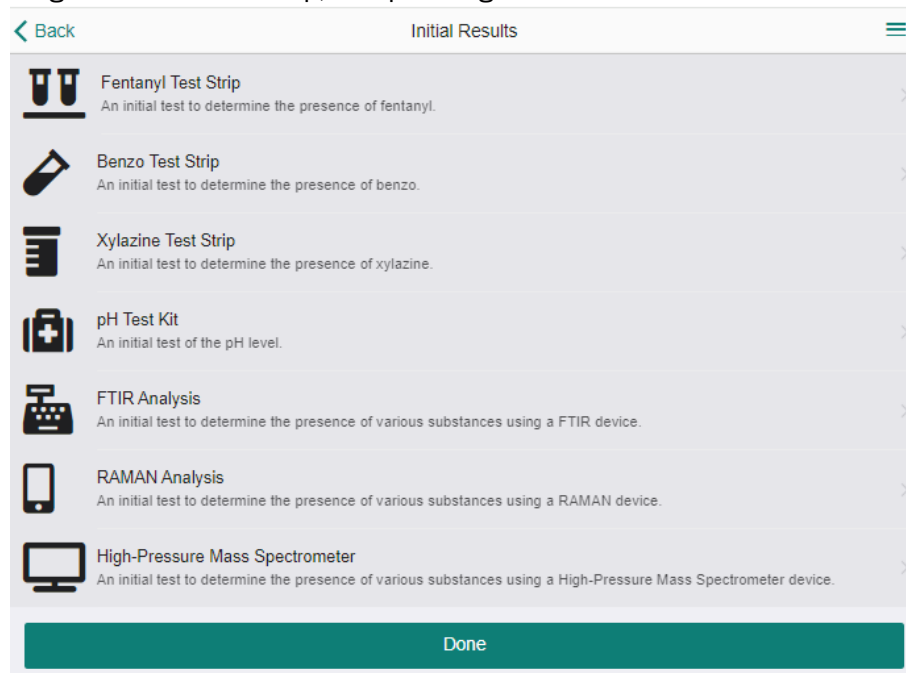
Concerning Sample	<input type="radio"/>
TA / Technician Review	<input type="radio"/>
Unidentifiable / Unknown Substance(s) in FTIR Scan	<input type="radio"/>
Teaching	<input type="radio"/>
Faster Laboratory Testing	<input type="radio"/>
Confusing / Conflicting Lab Result(s)	<input type="radio"/>
Network 1	<input type="radio"/>

Entering Initial Testing Results in the Collector (FTS, BTX, XTS, pH, FTIR, RAMAN)

Click  menu button and then **Initial**, or use the Portal to edit initial results.

To enter test strip results, select the type of test strips you wish to enter from the Initial Results page, take a snapshot, and use the “Not Tested” drop-down to assign results at each dilution completed, and press done. To enter FTIR results, begin typing the identified substance in the entry box and select from the smart text list, press **Add**, and assign major, minor, or trace components using the “Unknown” drop-down.

If you are sending the sample for secondary testing, be sure to set the Laboratory and Laboratory Code after entering Initial Results by clicking **Done**, selecting the correct laboratory from the list, typing the four-digit lab code at the top, and pressing **OK**.



Sharing Results with Participants

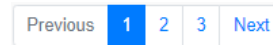
The Results Notification Page (last page in the Collector flow) allows you to distribute access to the sample results using three distinct options tabbed along the bottom including a QR Code which can be shared with a snapshot, the URL can be shared with a business card, or message the participant directly using SMS Messaging or Email by entering their preferred method of contact sending them a one-time message with a link to their sample.

Please note that contact information will not be stored within the StreetCheck database unless consent is given. If checked Yes, the stored phone number an email will be accessible only to the provider / user of StreetCheck and the participant will receive notifications when the results to their sample are updated.

Portal Guide

Searching a Sample in the Portal


When searching for a sample, you may use the Search entry to find a sample by typing the sample ID or laboratory code associated with that sample. With **Advanced Search**, you are able to search by various details associated with the sample including Codes, Terms & Identifiers, Collected on Date, Substance, Form, Event, Location, Association (by group), Test Strip results, and Flags. Use the


 control at the bottom of your screen to navigate through the various pages of


samples, and the **Show 10 entries** dropdown in the top left to select the number of samples to show on each page.

Editing a Sample in the Portal





Within each sample row on the right-hand side you will see three icons under Actions.

Click the  button to view the current state of the final sample result screen as it will appear to the client or participant that donated the sample.

Click the  button to flag a sample if it is concerning; if you would like another technician to review the OPUS scan; if there is an unknown substance present in the FTIR scan; if you think the recorded spectrum is clear and would be a good one to use as an example in a training; if you would like the laboratory to prioritize returning results for this sample; if the laboratory result is confusing or conflicts with FTIR result; or if this sample is included as a part of Network 1 project.

Click the  button to edit the sample.

The Overview tab hosts Test Results and Sample Details. To edit test results, hover over the values on the right side and click on the one you wish to edit, launching a pop-up screen. Each pop-up

screen will have two or four tabs along the top:     . Results will be entered under Details. Switch over to the Notes tab to include anything notable about the test results.

1. Lab Results (% By Weight) and Narrative will launch a free text entry box.
2. For Lab, FTIR, and RAMAN Results similar pop-ups will appear. Tap Add and enter the name of the substance in the text box. Be sure to add Component Designations for each substance added. Add any notes about the analysis in the Notes tab.
3. For Test Strip Results, select the result of the test from the drop-down list next to their respective dilution they were tested in. Select test strip Manufacturer and enter Lot Number under their respective tabs. Add any notes about the test strips or the solution that is odd or different from procedure in the Notes tab (Ex: "Second test line indicating negative is very faint"; "Tested 5mg of sample in 1mL water").
4. For pH results, use the slide bar to assign the pH test result.

Note: After assigning test results, be sure to press the button.

To edit Sample Details, hover over the values along the right side and any values that are able to be edited will highlight in blue. A pop-up screen will appear where you can edit by typing in the entry box or selecting from the list. Be sure to press the button. Use the **Add Snapshot** button to include images of your sample or initial testing results.

If sending for secondary testing, be sure to assign Laboratory and Laboratory Code by hovering over **Not Set** and typing in the Lab Code and selecting the correct laboratory from the list. Be sure to press the button.

Sample Testing Status

Untested Samples:	Initial Samples:	Tested Samples:	Complete Samples:
Samples with a status of "Untested" have yet to have either initial or secondary testing results assigned.	Samples with a status of "Initial" have initial results assigned and has had at least one initial test (FTIR, FTS, XTS, BTS, pH Strip) conducted and the lab code is entered.	Samples with a status of "Tested" have had at least one initial test (FTIR, FTS, XTS, BTS, pH Strip) conducted and the sample is NOT being sent for laboratory analysis.	Samples with a status of "Complete" have laboratory results assigned.

Have Questions or Need Additional Support? Please contact us at maddsbrandeis@gmail.com.